

Title XVII Chapter 33 Administration; General Provisions

Meetings

170.33.04 Council Meetings; When

Regular meetings shall be held on the first (1st) Tuesday of each month at the hour of seven (7:00) o'clock p.m.

Amended by Ordinance 763 – May 17, 2007; Amended by Ordinance 811 – December 7, 2010

170.33.13 Minutes; Recording Proceedings

The City Clerk may record the proceedings of the City Council meetings on magnetic tape for the purpose of assisting in the preparation of the minutes of the proceedings. Said magnetically recorded tapes shall not be considered public records.

The State Records Retention Schedule, General Records Section 24-1-23-1 states: Video / Audio Recordings: Dispose of 5 years after meeting minutes have been approved. Tapes will be available for inspection at City Hall until the written minutes are approved. Approved by Ordinance 826 – June 5, 2012

Bonds and Oaths

170.33.30 Bonds; Amount

The City Council shall require a \$15,000 bond for the positions of City Clerk and City Treasurer. No other positions within the City shall require a bond. The cost of the City Clerk bond shall be paid out of the General Fund and the cost of the City Treasurer bond shall be paid out of the Utility Fund.

Compensation

170.33.45 Municipal Officials; Wages

The salaries of the elected and appointed officials of the City of Stanton are hereby fixed in such amount as the City Council shall determine at the time of appointment and said amount may be paid semi-monthly, monthly, quarterly, or annually, at the discretion of the City Council. A review of salaries shall be made yearly for all appointed officials. Claims for the salaries of the several officers and employees as fixed herein need not be verified as other claims against the City and warrants for the amount due shall be issued semi-monthly as a matter of course.

Mayor	\$3,000 per year plus \$25 for special meetings
Council	\$2,000 per year plus \$25 for special meetings
City Clerk	\$22.91 per hour
City Treasurer	\$14.31 per hour (working 30 hours per week)
City Superintendent	\$20.95 per hour
Utility Worker II	\$14.25 per hour
Golf Course Superintendent	\$18.39 per hour
Librarian	\$14.31 per hour (working 32 hours per week)
Asst Librarian	\$11.12 per hour (working 28 hours per week)

Fire Chief \$2,000 per year
Part time help – set as needed by City Clerk with council approval
Attorney \$85.00 per hour

The City Council shall have the right to compensate the Municipal Attorney for out of pocket fees, additional services and extraordinary services on such terms in excess of the hourly rate as the City Council and the Municipal Attorney may agree. The City Council shall have the right to employ additional legal assistance as may be necessary out of the funds of the Municipality.

Amended by Ordinance 752 – July 11, 2006; Amended by Ordinance 762 – March 6, 2007; Amended by Ordinance 764 – July 19, 2007; Amended by Ordinance 786 – August 5, 2008; Amended by Ordinance 798 – August 4, 2009; Amended by Ordinance 818 – August 2, 2011; Amended by Ordinance 827 – September 4, 2012; Amended by Ordinance 832 – July 2, 2013; Amended by Ordinance 834 – September 3, 2013

Seal

170.33.50 Corporate Seal

The Official Corporate Seal of the Municipality shall be kept in the office of the Municipal Clerk, and shall bear the following inscription, “Corporate Seal, City of Stanton, Stanton County, Nebraska”. The Municipal Clerk shall affix an impression of the said official seal to all warrants, licenses, permits, ordinances and all other official papers issued by order of the Governing Body and countersigned by the Municipal Clerk.